

How do I update the PQT file in Hy-Tek Meet Manager?

You want to have the current year's PQT file imported for your meet, as it will show up on your program and swimmers rely on this information to know if they will achieve a PQT in a certain event.

Follow the instructions below to download and import the PQT file:

1. Download the PQT file (zip.) to your desktop from the BCSSA website. The file can be found on the "Provincials" page.
2. Open your swim meet database in Meet Manager.
3. Go to "File" and select "Import".
4. You will see an option called 'Time Standards', select this option.
5. Your Time Standards window will open.
6. If you have a set of PQT's already set as a Time Standard, delete them.
7. Then, at the top of this window, select 'Import'.
8. Select the PQT file that you saved to your desktop and select 'Open'. Before you do this, you will have to take the PQT file out of the Zip Folder on your desktop as Hy-Tek will only recognize a PQT file with the extension .stb.
9. This will update and import the new PQT file for the current year.